**Steyning Neighbourhood Development Plan 2019-2031**

**Regulation 14 Consultation – Response Form**

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| **ABOUT THIS CONSULTATION**  This is a formal public consultation being run in accordance with Regulation 14 of The Neighbourhood Planning (General) Regulations 2012.  The consultation period runs from Friday 6th September 2019 till midnight on Friday 18 October 2019.  Consultation documents can be viewed online at [www.steyningpc.gov.uk](http://www.steyningpc.gov.uk), alternatively hard copies can be viewed weekdays 9.00am – 4.00pm at The Steyning Centre.  All responses to this consultation must be received on this Response Form prior to the end of the consultation period (midnight on Friday 18 October 2019) and must include a name, address and, if relevant, the organisation you are representing. Failure to provide this information could result in your representation being rejected.  If you would like to discuss the consultation documents with a Parish Councillor before submitting your response, please come along to one of our drop in sessions – details are available at [www.steyningcommunityplan.co.uk](http://www.steyningcommunityplan.co.uk) or [www.steyningpc.gov.uk](http://www.steyningpc.gov.uk). | **ABOUT YOU**  Please provide your details below.  **Anonymous forms will be REJECTED.**  **Full Name**  *(required)* ***Tony Struthers OBE, MRTPI (Rtd.)***  **Address**  ***4 Highland Croft,******Steyning***    *(required)*    **Postcode**  *(required)* ***BN44 3RF***  **Telephone and/or Email**  *(optional)* ***tonystruthers@me.com***  **Organisation**  *(required if applicable)* ***The Steyning Society***  **Position**  *(if applicable)* ***Secretary***  **Your Age**  *(optional)* ***76***  **Completion Date**  **9 October 2019** |

# Part 1 – Overall opinion of the Draft Neighbourhood Plan

**Would you support or oppose this Plan at referendum?** (Please mark one answer with an **‘X’**)

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| Support without modifications |  | Support with modifications | X | Not Support |  |

# Part 2 – Detailed Comments

Please use the table below to provide your comments on the consultation documents. When providing your comments please clearly state the part of the plan your comments relate to in the left-hand column.

| **Paragraph/page number,  & policy ref** | **Please give details of your reasons for support/opposition** | **What improvements or modifications would you suggest?** |
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| Page 6 | The Plan is a lost opportunity for a comprehensive plan to address the needs and opportunities for Steyning and its setting on the edge of the South Downs National Park. Whilst the Steyning Society recognises there has been a great deal of work undertaken on the Plan by the various working groups we do not believe that present Draft Plan properly reflects this work nor does it do justice to the town.  MODIFY | Provide an overall context and fully explain the relationship of Steyning to the National Park and Horsham District. Include an analysis of Steyning’s needs and opportunities and either carefully give the reasons for the omission of key policies such as the economy, employment, shops and the retail sector, town centre, tourism, transport and movement or revise the Plan to include them. |
| Pages 7 - 9 | The Plan fails to show how Steyning as a community relates to other settlements nor does it provide information on population and household growth and/or decline nor on its economic structure. Steyning and Bramber are interlinked and the policies for these (and other) settlements will influence and impact on the other. The plan seems to suggest that Steyning is an island!  The town has an important role as a market town and its relationship to its hinterland will be critical to its future.  MODIFY | Additional material needs to be included on these and other topics, so that the context and relationship of Steyning to its surroundings (including adjacent settlements) are understood and explained. The Plan should have a series of chapters -   1. Introduction - to include relationship to HDC Local Plan, SDNP Local Plan, WSCC Highways and Transport - background and explanation of previous work and how it has been updated and revised since the previous work on SWAB. What the Plan can do to influence non planning policies, such as parking etc. How the Steyning and its plan supports its hinterland and the impact that this could have on adjoining areas.   2. Consultation and results with a clear feedback on what has been put forward by consultees.  3.Vision and Objectives, Issues, Context and Profile of the community - population, economic details etc.  4. Spatial strategy and relationship to surrounding settlements including Bramber, Upper Beeding, Henfield etc. Setting of town that needs to be enhanced and conserved and key views in and out.  5. Housing - needs and opportunities  6. Community assets and infrastructure, including potential changes.  7. Business,Economy, Tourism and Retail  8. Transport and Movement, including parking, walking and cycling.  9. Built Environment including Design, see comments below  10. Natural Environment, as written,  11. Monitoring and implementation |
| Page 12 | Preparation of the Plan and the consultation programme fails to explain who has been consulted, how and when. There is no information given as to how this consultation influenced the plan or any feedback that was used to change or add to the policies. See <https://neighbourhoodplanning.org/toolkits-and-guidance/how-to-consult-with-your-community/>  MODIFY | As the local planning authorities for Steyning, both the South Downs National Park Authority (SDNPA) and Horsham District Council need to **jointly** agree with the Parish Council the policies the Plan should contain and the future programme to complete its work. They should assure themselves that the Plan has been properly made and explain how the previous work on SWAB has been taken in to account. They should identify the gaps that need to be addressed and agree with the Steyning Parish Council a realistic timetable for completing the Plan. They need to clarify why there was a failure to ensure the Neighbourhood Plan had properly dealt with housing issues and why so little time was available to complete the Plan following the Parish Council elections in May 2019. |
| Pages 12 -13 | The vision needs to address the setting of Steyning, the key views in and out and its future spatial strategy, given the constraints posed by the SDNP and the flood plain.  MODIFY | Provide additional wording to take account of these changes, as above. |
| Pages 14 - 15 | SUPPORT | NONE |
| Pages 15 - 16 | SUPPORT AND MODIFY | Steyning Conservation Area Appraisal and Management Plan January 2018 contains issues that need to be addressed including control of development and issues in the historic built environment. It suggests enhancement works that should be encouraged, how new development should be handled, including setting and views and proposals for the public realm. Ideas such as these need to be incorporated into the Plan as appropriate policies. More explicit design advice also needs to be included related to specific areas of the town and character areas. See Billingshurst NP Policy BILL2 Housing Design and Character and BILL3 Energy efficiency in design.Also see <https://neighbourhoodplanning.org/toolkits-and-guidance/good-design-neighbourhood-planning/> and the new National Design Guide <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/835212/National_Design_Guide.pdf> |
| Pages 17 - 18 | SUPPORT | NONE |

***To add more than one comments please press the TAB key on your keyboard to create another row.***

# Protecting Your Data

All personal information will be processed in accordance with the Parish Council’s Data Protection Policies which are detailed on its website ([www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)) or can be obtained from the Clerk. A summary of all representations received will be made public when the plan is submitted to Horsham District Council for examination. This may include verbatim comments received. Contact details of private individuals will not be published publicly.

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| If you consent to the Parish Council contacting you about your representation please mark an **‘X’** in this box. For example, this may be to help us understand your comments better. | X |
| If you consent to the Parish Council adding your contact details to a mailing list so that you can be kept up to date with Steyning Community Plan related news please mark an **‘X’** in this box. | X |
| As part of the plan preparation process the Parish Council will pass your email address to Horsham District Council (HDC) so that they can contact you directly when they undertake the Regulation 16 stage on the final version of the Plan. Please provide consent by marking an **‘X’** in this box. | X |

# Sending us your completed form

Please remember, send us your response before midnight on Friday 18 October 2019. It must include your name, address and, if relevant, the organisation you are representing. Please ensure all parts of this form are securely attached together (stapled for example). Response Forms can be submitted:

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| **By Email:** send your completed Response Form in word format to clerk@steyningpc.gov.uk. Please note that this is the preferred response method and will save much volunteer/staff time collating your comments. | **In Person:** take your completed Response Form to the Parish Council office at The Steyning Centre, Fletcher’s Croft, Steyning BN44 3XZ. | **By Post:** send your completed Response Form to Steyning Community Plan Consultation, Steyning Parish Council, The Steyning Centre, Fletcher’s Croft, Steyning BN44 3XZ |

**THANK YOUR FOR TAKING THE TIME TO RESPOND TO THIS CONSULTATION – YOUR VIEWS ARE IMPORTANT**